



**Guidance for members of the public wishing to view/speak at a Withyham Parish Council Planning meeting.**

As a Parish Council we encourage members of the public to attend all our meetings to speak about items on the meeting agenda.

At the present time we are holding hybrid meetings for public attendance.

Ways in which you can make your views available to the Withyham Parish Council Planning Committee.

- **In writing.** Please provide a copy of comments by the morning of the meeting. These will be circulated to the Planning Committee and noted at the meeting. These can be sent by email or delivered to the Parish Office (details below)
- **Speaking at a meeting.** You are welcome to attend in-person or via zoom. Please advise the Clerk regardless of which method you choose that you wish to attend.

**Zoom** - The zoom link will be posted on the agenda for the meeting. You will be held in the waiting room until the meeting starts.

**In-person** - It is requested that for large groups with similar views that a spokesperson is selected to make a statement.

**We would remind all those who wish to share their views with the Parish Council that it would also be advisable to also register your comments with Wealden District Council who are the Planning Authority.**

Useful contact information in relation to Planning matters:

Wealden District Council – The Planning Authority. Responsible for Planning Decisions and Planning Enforcement.

Website: <https://www.wealden.gov.uk/>

Email: [planning@wealden.gov.uk](mailto:planning@wealden.gov.uk)

Telephone: 01323 443333

East Sussex Highways – Comments on applications in relation to highways safety.

Website: [www.eastsussexhighways.com](http://www.eastsussexhighways.com) Email: [Customer@eastsussexhighways.com](mailto:Customer@eastsussexhighways.com)

Telephone: 0345 60 80 193

East Sussex County Council Rights of Way –Comments on applications in relation to Rights of way matters.

Website: <https://www.eastsussex.gov.uk/leisureandtourism/discover-east-sussex/rightsofway/> Email: [Rights.Way@eastsussex.gov.uk](mailto:Rights.Way@eastsussex.gov.uk)

Telephone: 0345 60 80 190

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Groombridge, East Sussex. TN3 9RD