

WITHYHAM PARISH COUNCIL

To all Members of **THE STAFF COMMITTEE**

You are summoned to attend a meeting of the **Staff Committee** to be held at **The Old Station**, Station Road, Groombridge on **MONDAY 31st JULY** at **7pm** when it is proposed to transact the following business:-

*Deborah Siddle, Clerk
26th July 2022*

There is a 10-minute opportunity for members of the public to address the Committee at the start of the meeting.

***Members of the public may attend meetings via Zoom
(access details at the end of this agenda) or in person.***

Please note that whilst all Committee meetings are public meetings, the nature of the agenda items at Staff Committee will require the meeting to be closed to the press and public for the majority of the meeting.

- 1. ELECTION OF COMMITTEE CHAIRMAN**
- 2. ELECTION OF COMMITTEE VICE CHAIRMAN**
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**
- 5. TO CONSIDER WHETHER TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS 6-10 PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS**
- 6. PREVIOUS MINUTES and MATTERS ARISING**
- 7. PARISH MAINTENANCE ROLE – review role requirements, terms and conditions and next steps**
- 8. OVERTIME REPORT**
- 9. ABSENCE REPORT**
- 10. MATTERS OF URGENT IMPORTANCE FOR NOTING OR INCLUSION ON A FUTURE AGENDA**
- 11. TO INVITE THE PUBLIC TO RETURN TO THE MEETING IF THEY WERE EXCLUDED FOR THE PREVIOUS ITEMS**
- 12. DATE OF NEXT MEETING – to be agreed as required**

Zoom Details:

<https://us06web.zoom.us/j/85488112714?pwd=VzdWVWFmN1lzVGdqWGlpcVh2ZVhDZz09>

Meeting ID: 854 8811 2714

Passcode: 531209