

Guidance for members of the public wishing to view/speak at a Withyham Parish Council Planning meeting.

As a Parish Council we encourage members of the public to attend and speak at our meetings. At the present time, due to current legislation, we are holding hybrid meetings in-person and via zoom. The in-person part of the meeting must operate within Covid guidelines. This limits us to the number of people that we can have present at meetings. Should there be more people in attendance than Covid Risk Assessments allow then the meeting will have to be postponed.

In order to try and prevent a postponement, which would not be of service to the Council or Community, we have produced the following guidance:

Ways in which you can make your views available to the Withyham Parish Council Planning Committee.

- **In writing.** Please provide a copy of comments by the morning of the meeting. These will be circulated to the Planning Committee and noted at the meeting. (You may wish to CC Withyham Parish Council into any comments made to the Planning Authority: Wealden District Council)
- **Speaking at a meeting.** You can attend in-person or via zoom. Please advise the Clerk regardless of which method you choose that you wish to attend.

Zoom - The zoom link will be posted on the agenda for the meeting.

In-person - It is requested that a spokesperson is selected to make the statement on behalf of any group with similar views and where possible for the spokesperson to attend and confirm at the meeting the number of other residents that would have attended should numbers have allowed. This again will be noted in the minutes.

We would remind all those who wish to share their views with the Parish Council that it would also be advisable to register your comments with Wealden District Council who are the Planning Authority.

Useful contact information in relation to Planning matters:

Wealden District Council – The Planning Authority. Responsible for Planning Decisions and Planning Enforcement.

Website: <https://www.wealden.gov.uk/>

Email: planning@wealden.gov.uk

Telephone: 01323 443333

East Sussex Highways – Comments on applications in relation to highways safety.

Website: www.eastsussexhighways.com Email: Customer@eastsussexhighways.com

Telephone: 0345 60 80 193

East Sussex County Council Rights of Way –Comments on applications in relation to Rights of way matters.

Website: <https://www.eastsussex.gov.uk/leisureandtourism/discover-east-sussex/rightsofway/> Email: Rights.Way@eastsussex.gov.uk

Telephone: 0345 60 80 190