

WITHYHAM PARISH COUNCIL

Responsibility: Clerk/Full Council
 Review Cycle: Annually, or earlier in the event of legislative changes

| Date of Adoption/Renewal | Date for review |
|--------------------------|-----------------|
| May-21 | May-22 |

Last updated 18.6.21

| Asset Details | | | | | | | Location Details | | | Usage Details | | | | | | |
|--|---|--|---------------|------------------------------|---------------------|-----------------|---|--|--------------|---------------------------|----------------------------|------------------------|---------------------|------------------------------------|------------------------------------|-----------------|
| Ref | Description | Identification | Date Acquired | Supplier | Original cost/value | Useful life est | Location | Present use or capacity | Custodian | Usage/ Occupation measure | condition | Current charge for use | Disposal/ discharge | Insurance value | Items added to schedule after 2013 | Notes |
| Groombridge Post Office building | Commercial & Residential Property | Corner of Corseley Rd and Station Rd, Groombridge | 18.6.2021 | | 487,500 | Indefinite | Post Office/Phoenix House, Corseley Rd, Groombridge | Post office & shop + residence | Parish Clerk | Daily use | Fair | Nil | | 260,000 rebuild | 260,000 | Added 18.6.21 |
| Office at Groombridge Old Station shed | Old Station building | Newton Willows | 1.4.2013 | Owners N Houghton & T Newman | | Indefinite | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Fair | £1250 per month | | Insured by owners, invoiced to WPC | | |
| Telephone Box 1 | Storage facility | Replaced bus shelter on Newton Willows | Jan-14 | Alex Nash | 4190 +VAT | Indefinite | The Old Station, TN3 9RD | Parish Office storage | Parish Clerk | weekly | Very good | Nil | | 5093 | 4800 | added 28.7.14 |
| Telephone Box 2 | Red telephone box | Decommissioned red telephone box on The Ridge, Groombridge | Jun-15 | BT | Not known | Indefinite | The Ridge, Withyham Road, Groombridge | Adopted by Parish Council, to be maintained and used by The Ridge Assoc eg as a book swap | Parish Clerk | ? | Good | Nil | | N/a | 3000 | added June 2015 |
| Telephone Box 3 | Red telephone box | Decommissioned red telephone box at The Victoria roundabout, Groombridge | Nov-17 | BT | Not known | Indefinite | The Victoria roundabout, Jctn B2110 & Station Rd, Groombridge | Adopted by Parish Council, to be maintained and used by Groombridge WI (review Oct 2020, various uses) | Parish Clerk | ? | Good | Nil | | N/a | | added Nov17 |
| Newton Willows/Station Road verge | Red telephone box | Decommissioned red telephone box at Balls Green, Withyham | Nov-17 | BT | Not known | Indefinite | Balls Green, Withyham | Adopted by Parish Council, to be maintained by Clr J Kelly and Julie Ruse. Use tbc | Parish Clerk | ? | Good | Nil | | N/a | | Added Nov 17 |
| GRG | Verge between Newton Willows and Station Road | WPC storage facility and parking on it | Jun-05 | Hillreed Homes | | Indefinite | Newton Willows/Station Road Groombridge | Parking and site of WPC storage facility | Parish Clerk | ? | Good | Nil | | n/a | | Added Sep 19 |
| Manor Pound | Groombridge Recreation Ground | Lease in filing cabinet | | Rosemary Newton Trust | | Indefinite | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | Daily use | Fair | £20 | | N/a | | |
| Balls Green | Manor Pound | Small square of land close to junction of Plumyfeather and B21150 | | | | Indefinite | Lye Green | Unused due to size and proximity to busy road | Parish Clerk | ? | Fair | Nil | | N/a | | added June 2015 |
| Teasley mead | Balls Green | Lease in filing cabinet | | Wealden District Council | | Indefinite | Balls Green, Withyham | Play ground | Parish Clerk | ? | Very Good | £60 | | N/a | | |
| BG1 | Teasley mead | Lease in filing cabinet | | Wealden District Council | | Indefinite | Iron church lane, Blackham | recreation area | Parish Clerk | ? | Good | £60 | | N/a | | |
| BG2 | Balls green play equipment | Multiplay/ slide | 7.7.97 | Fimberform | 7700 | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Poor | Nil | Removed Aug 16 | | | |
| BG3 | Balls green play equipment | Activity/ timber climb frame | 4.2.98 | ? | 5100 | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Poor | Nil | Removed Aug 16 | | | |
| BG4 | Balls green play equipment | Plastic bench | 2008 | ? | donated | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Fair | Nil | | | | |
| BG5 | Balls green play equipment | Bin | 2008 | ? | ? | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Poor | Nil | Removed Aug 16 | | | |
| BG5a | Balls green play equipment | Swings: 2 bays; 2 cradles, 2 flat-seats | 2008 | Playtime-Design | ? | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Frame fair-chains too long | Nil | Removed summer 2017 | | | |
| BG6 | Balls green play equipment | Swings - 2 flat seats and bucket | 2017 | Fenland Leisure Products | £4817 + VAT | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Very good | Nil | | | | Added Nov17 |
| BG7 | Balls green play equipment | Balance Beams | 2008 | Playtime-Design | ? | | Balls Green, Withyham | Play ground | Parish Clerk | ? | Fair | Nil | Removed Aug 16 | | | |
| BG7 | Balls green play equipment | Horse springer | 2008 | Playtime-Design | ? | | Balls Green, Withyham | Play ground | Parish Clerk | ? | poor | Nil | Removed Aug 16 | | | |

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| BG8 | Balls green play equipment | Rubber steps x 8 | 2008 | ? | ? | | Balls Green, Withyham | Play ground | Parish Clerk | ? | poor | Nil | Removed Aug 16 | | | | |
| GPE1 | Groombridge play equipment | Playhouse | 1983 | | | | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | 18/8 F&A agreed not to insure items due to age of play ground | |
| GPE2 | Groombridge play equipment | Cubic frame | 1991 | Kee Clamp | | | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE3 | Groombridge play equipment | Motor bike springer | 6.4.98 | | | 570 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE4 | Groombridge play equipment | Helicopter climbing frame | 12.8.96 | SMP | | 2707 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE5 | Groombridge play equipment | Slide | 12.8.96 | Wickstead | | 1340 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE6 | Groombridge play equipment | picnic table | 8.6.98 | | | 190 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE7 | Groombridge play equipment | Bin at play area | | | | donated | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE8 | Groombridge play equipment | Bench seat | 12.2.96 | | | 75 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE9 | Groombridge play equipment | Dizzy disc | 10.4.95 | Sutcliffe Leisure | | 140 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE10 | Groombridge play equipment | Swings | 10.7.00 | Wickstead | | 976 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE11 | Groombridge play equipment | Seesaw | Dec-01 | Wickstead | | 1598 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | poor (too high) | Nil | | | | | |
| GPE12 | Groombridge play equipment | Turnstile roundabout | Dec-01 | Wickstead | | | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GPE13 | Groombridge play equipment | Horse springer | | Wickstead | | | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | daily | Fair | Nil | | | | | |
| GRG1 | Groombridge Recreation Ground | 5 a side goals x 2 | | | | donated | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | ? | Fair | Nil | | | 1106 | Added 28.7 | |
| GRG1a | Groombridge Recreation Ground | Steel goals x 2 | Nov-17 | Samba Sports | | | Recreation ground and play area | Recreation ground and play area | Parish Clerk | ? | Very Good | Nil | | | | | |
| GRG2 | Groombridge Recreation Ground | Youth shelter | 2007 | Monster | | donated | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | several times a week, weather dependent | Good | Nil | | | 7500 | Added 28.7 | |
| GRG3 | Groombridge Recreation Ground | Table tennis table | | | | donated GRIP (cost c£2,500) | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | ? | Very good | Nil | | | 2500 | Added 28.7 | |
| GRG4 | Groombridge Recreation Ground | Astroturf below table | May-14 | | | 1450 | Station Road, Groombridge | Recreation ground and play area | Parish Clerk | ? | good | Nil | | 1639 (surface) | 1545 | | |
| GRG5 | Groombridge Recreation Ground | Shipping container used for storage | Nov-18 | Andrew Lawrence Containers | | 2400 + VAT | 15 years + | Station Road, Groombridge | Recreation ground and play | Parish Clerk | Weekly? | Very Good | Nil | | 2400 | 2400 | Added 15.11.18 |
| TM1 | Teasley Mead Recreation Ground | Goal post x 1 | May-18 | Samba | | Donated by a member of the public | | Iron church lane, Blackham | recreation area | Parish Clerk | ? | Good | Nil | | | | Added 15.5.18 |
| GL1 | Ornamental gas lamp column | column only | autumn 2020 | n/a | | donated | | in storage with Groombridge History Society until suitable site found | | | | Fair | nil | | 0 | 0 | added 7.5.21 |
| BS1 | Bus shelter | Ladies Mile (timber, tiled roof) | | | | | | | | | | | removed May 14 due to vandalism and no longer used | Under street furniture 115901 | Rep value 17461 | Replacement intended | |
| BS2 | Bus shelter | Withyham B2110 (timber, shingle roof) | | | | | | Withyham B2110 | bus shelter | Parish Clerk | ? | Fair | Nil | | | | |

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| BS3 | Bus shelter | Teasley Mead (timber, shingle roof) | | | | | Teasley Mead, Blackham | bus shelter | Parish Clerk | ? | Fair | Nil | | | | | |
| BS4 | Bus shelter | Old Victoria, Groombridge (timber) | | | 5162 | | Old Victoria, Groombridge | bus shelter | Parish Clerk | ? | Fair | Nil | | | | | |
| BS5 | Bus shelter | Florance Corner, Groombridge (timber) | | | | | Florance Corner, Groombridge | bus shelter | Parish Clerk | ? | Fair | Nil | | | | | |
| BS6 | Bus shelter | Newton Willows, Groombridge | 1998 | | 3125 | | | | | | | | replaced-with-storage-facility | | | | |
| FP1 | Fingerpost | Birchden Corner | ? | ? | ? | | Birchden Corner | Fingerpost | Parish Clerk | ? | Good | Nil | | Under street furniture | | | added May 18 |
| FP2 | Fingerpost | Park corner | ? | ? | ? | | Park corner | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP3 | Fingerpost | Forge Rd/Corseley Rd | ? | ? | ? | | Forge Rd/Corseley Rd | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP4 | Fingerpost | Plumyfeather | ? | ? | ? | | Plumyfeather | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP5 | Fingerpost | Station Road, B2110 | ? | ? | ? | | Station Road, B2110 | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP6 | Fingerpost | Beech Green Lane | ? | ? | ? | | Beech Green Lane | Fingerpost | Parish Clerk | ? | V Good | Nil | | | | | added May 18 |
| FP7 | Fingerpost | Blackham Church | ? | ? | ? | | Blackham Church | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP8 | Fingerpost | Friars Gate | ? | ? | ? | | Friars Gate | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP9 | Fingerpost | Ladies Mile/B2110 | ? | ? | ? | | Ladies Mile/B2110 | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP10 | Fingerpost | Victoria Roundabout | ? | ? | ? | | Victoria Roundabout | Fingerpost | Parish Clerk | ? | Good | Nil | | | | | added May 18 |
| FP11 | Fingerpost | Ironchurch/A264 | ? | ? | ? | | Ironchurch/A264 | Fingerpost | Parish Clerk | ? | V Good | Nil | | | | | added May 18 |
| S1 | seat | Balls green | 2014 | | | | Balls Green | | Parish Clerk | ? | Very good | Nil | | Under street furniture 115901 | | | |
| S2 | seat | Corseley Road, nr Broad Oak (wooden) | | | | | Corseley Road, nr Broad Oak | | Parish Clerk | ? | fair | Nil | | | | | |
| S3 | seat | Newton Willows | 8.6.98 | | 240 | | Newton Willows | | Parish Clerk | ? | poor | Nil | | | | | |
| S4 | seat | Groombridge Recreation Ground | 2000 | Crowborough Lions | donated | | Groombridge Recreation Ground | | Parish Clerk | ? | fair | Nil | | | | | |
| S5 | seat | Reading Room, St Johns | 2000 | Crowborough Lions | donated | | Reading Room, St Johns | | Parish Clerk | ? | fair | Nil | | | | | |
| S6 | seat | Groombridge Recreation Ground | 4.8.00 | Rutland | 169 | | Groombridge Recreation Ground | | Parish Clerk | ? | fair | Nil | | | | | |
| S7 | seat | Groombridge Recreation Ground | 4.8.00 | Rutland | 169 | | Groombridge Recreation Ground | | Parish Clerk | ? | fair | Nil | | | | | |
| S8 | seat | Groombridge Recreation Ground/play area | Dec-01 | Rutland | 170 | | Groombridge Recreation Ground/play area | | Parish Clerk | ? | fair | Nil | | | | | |
| S9 | seat | Corseley Road, nr Broad Oak (metal) | Dec-01 | | | | Corseley Road, nr Broad Oak (metal) | | Parish Clerk | ? | good | Nil | | | | | |
| S10 | seat | Florance Lane/ Corseley Road | Oct-08 | | donated GYC | | Florance Lane/ Corseley Road | | Parish Clerk | ? | good | Nil | | | | | |
| S11 | seat | Groombridge Recreation Ground nr play area | May-17 | Memorial bench (Longley) | donated | | Groombridge Recreation Ground/play area | | Parish Clerk | | Very good | Nil | | | | | added May 17 |
| S12 | seat | Groombridge Recreation Ground corner nr recycling area | Mar-19 | Hahn Plastics Limited Eclipse bench | donated GHS | | Groombridge Recreation Ground/play area | | Parish Clerk | | Very good | Nil | | | | | Added Mar 2019 |
| SID1 | SID | Speed indicator Device | Mar-20 | Traffic technology | £2,260 | | Across parish | | Parish Clerk | | Very good | Nil | | | | Apr-20 | |
| D1 | Defibrillator | At Kings Hall Withyham | Autumn 2020 | Purchased and installed by Kings Hall on agreement WPC to adopt as an asset and maintain | tbc | | wall of Kings Hall, Withyham | | Parish Clerk | | Excellent | Nil | | | | Nov-20 | |
| ST | 2 gazebos | Gazebos for events: 1 white and 1 green | 2015 | | Donated by residents | | Storage facility, Newton Willows, | | Parish Clerk | | good | Ni | | under garden, plant and machinery | | | |
| GAZ | 2 pop up gazebos | 2 pop up gazebos with sides for events | Feb-17 | | £294+VAT | | Storage facility, Newton Willows, | | Parish Clerk | | Very good | Nil | | £3,826 | | | added Apr 17 |
| PMP1 | Dust cart and related tools | Parish Maintenance person equipment | ? | | ? | | Storage facility, Newton Willows, Groombridge | | Parish Clerk | | good | Ni | | under garden, plant and machinery | | | |
| PMP2 | Leaf blower | Parish Maintenance person equipment | Sep-16 | Stihl | £240+VAT | | Storage facility, Newton Willows, Groombridge | | Parish Clerk | | good | Ni | | £3,826 | | | |
| VS | Village Sign | Groombridge | | Roy Harvey | donated Groombridge History Society | | Near Groombridge Place entrance | | Parish Clerk | | good | Nil | | Under street furniture 115901 | | | |

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| GB1-10 | Grit bins | 10 grit bins: Eridge Road near "Bridges", Park Corner X Rds, Orchard Rise, Ironchurch Lane by Village Hall, Willetts Lane Teasley Mead, Reading Room Corner School Lane, Top of Hoadleys Lane near Forest Fold, outside St Michael's School, Mardens Hill nr Friars Gate Farm, Mitts Mill | Various | ESCC | £330 each + licences | | 10 grit bins: Eridge Road near "Bridges", Park Corner X Rds, Orchard Rise, Ironchurch Lane by Village Hall, Willetts Lane Teasley Mead, Reading Room Corner School Lane, Top of Hoadleys Lane near Forest Fold, outside St Michael's School, Mardens Hill nr Friars Gate Farm, Mitts Mill | | Parish Clerk | | fair-very good | | | | 870 | 330+VAT & licences from ESCC as at Nov 2018 | |
| DB1-7 | Dog bins | WPC owned x 7: 2 Groombridge Recreation Ground, 1 Corseley Road, 1 The Ridge, 1 opp St Michael's School, 1 Back Lane Gromenfield, 1 Teasley Mead | | Wealden District Council | | | WPC owned x 7: 2 Groombridge Recreation Ground, 1 Corseley Road, 1 The Ridge, 1 opp St Michael's School, 1 Back Lane Gromenfield, 1 Teasley Mead | | Parish Clerk | | good | | | | | Added Jan 17 | |
| WB1-3 | waste bins | WPC owned x 3: Youth Shelter and play area Groombridge Recreation Ground, Newton Willows Balls Green Play Area Bin, (NB Victoria Bus Stop, junction School Lane/St Johns Rd, Groombridge shops, Withyham bus stop (jctn Station Rd), Groombridge village hall, opp Junction Inn are WDC owned) | ? | | | | WPC owned x 4: Youth Shelter and play area Groombridge Recreation Ground, Balls Green Play Area Bin, Groombridge shops, Newton Willows (NB Victoria Bus Stop, junction School Lane/St Johns Rd, Withyham bus stop (jctn Station Rd), Groombridge car park, opp Junction Inn are WDC owned) | | Parish Clerk | | good | | | | 750 | £125 each. Added 28.7 | |
| LC1-39 | Lighting columns | 39 across parish in Balls Green & Groombridge (number agreed with ESCC 2018) | ? | | | | ? | | Parish Clerk | | fair-good 2 poor | | | Under street furniture 115901 | | | |
| NB1 | Notice board | St Johns Church (shared) | 2013 | Gerald Fowler | 400 | | St Johns Church | | Parish Clerk | | good | | | Under street furniture 115901 | | | |
| NB2 | Notice board | Manor Pound | ? | | ? | | Manor Pound, Lye Green | | Parish Clerk | | poor | | removed 2015 | | | | |
| NB3 | Notice board | Dorset Arms | 2012 | Gerald Fowler | 400 | | Dorset Arms, Withyham | | Parish Clerk | | good | | | | | | |
| NB4 | Notice board | Balls Green | ? | | ? | | Balls Green | | Parish Clerk | | fair | | | | | | |
| NB5 | Notice board | Blackham Village Hall | ? | | ? | | Blackham Village Hall | | Parish Clerk | | fair | | | | | | |
| NB6 | Notice board | Teasley Mead | 2012 | Gerald Fowler | 400 | | Teasley Mead, Blackham | | Parish Clerk | | good | | | | | | |
| NB7 | Notice board | Groombridge post office | 2012 | Gerald Fowler | 400 | | Groombridge post office | | Parish Clerk | | good | | | | | | |
| NB8 | Notice board | Cooks Corner | 2013 | Gerald Fowler | 400 | | Cooks Corner, St Johns | | Parish Clerk | | very good | | | | | | |
| NB9 | Notice board | Parish office | 2015 | Gerald Fowler | 350 | | Parish Office | | Parish Clerk | | very good | | | | | | |
| | Office equipment | Banners | 2020 | | 88 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | | Occasional (events) | very good | | | Apr-20 | | |
| OE7 | Office equipment | fixed Projector | 2013 | Sony | 984 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | | Daily use | Good | Nil | under general contents £5736 | | | |
| OE8 | Office equipment | Mobile Projector | 2013 (2nd hand) | Dell | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | | Daily use | Good | Nil | | | | |
| OE13 | Office equipment | 5 4 meeting tables | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | | Daily use | Good | Nil | | | | Disposed of office desk and a meeting room table used instead |

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| OE14 | Office equipment | 1 oval table | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE15 | Office equipment | 24 meeting room chairs | 2013 (2nd hand) | | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE16 | Office equipment | 1 bookcase | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE19 | Office equipment | coat stand | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE20 | Office equipment | 6 waste paper bins | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE21 | Office equipment | standard lamp | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE22 | Office equipment | 3 flip top plastic bins | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE27 | Office equipment | fridge | 2013 | | 100 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE33 | Office equipment | projector screen | 2013 | | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE35 | Office equipment | Disabled ramp | 2014 | | 80 | | | | | Daily use | Poor | Nil | | | |
| OE9 | Office equipment | Clerk desk | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | under general contents £5736 |
| OE10 | Office equipment | Assistant Clerk desk | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE11 | Office equipment | Spare desk | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE12 | Office equipment | 4 office chairs | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE1 | Office equipment | Computer, monitor, keyboard | 2010 | HP | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE2 | Office equipment | Computer, monitor, keyboard | 2013 | Intel | 343 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE2a | Office equipment | Computer, monitor, keyboard | 2018 | | 400 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | Added Sep 19 |
| OE2b | Office equipment | Computer, monitor, keyboard | 2019 | Lenovo | 400 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | Added Sep 19 |
| OE3 | Office equipment | photocopier A4 | 2011 | Apogee | lease | 3-year-lease | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | Returned 2015 |
| OE4 | Office equipment | photocopier A3 | 2013 | First Office | lease | 3 year lease | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Lease £135+Vat & copy charge | | | |
| OE5 | Office equipment | 4 drawer Filing cabinet | 2013 (2nd hand) | | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE6 | Office equipment | 4 drawer Filing cabinet | 2013 (2nd hand) | | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE17 | Office equipment | 1 2-drawer cabinet | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE18 | Office equipment | 1 3-drawer cabinet | 2013 (2nd hand) | | * | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE23 | Office equipment | laminator | 2013 | | 50 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE24 | Office equipment | shredder | 2014 | | 40 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE25 | Office equipment | 2 laptops: HP used regularly/ older Dell retained | 2016 | | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE26 | Office equipment | kettle | 2013 | | 10 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE27 | Office equipment | kettle | 2017 | | 10 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | very good | Nil | | | Added Apr 17 |
| OE28 | Office equipment | coffee machine | 2013 | | 200 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE29 | Office equipment | glasses | 2013 | | 30 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE30 | Office equipment | mugs | 2013 | | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE31 | Office equipment | 3 jugs | 2013 | | 18 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE32 | Office equipment | cutlery | 2013 | | 10 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE34 | Office equipment | telephone | 2013 | | ? | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Good | Nil | | | |
| OE36 | Chairs items | Badge of office | ? | | 580 | | Chair's home | | | occasional | very good | Nil | | | under general contents £5736 |
| OE37 | Chairs items | gavel | ? | | (inc in £580 badge) | | Chair's home | | | occasional | very good | Nil | | | |
| OE38 | Office equipment | Microwave | 2016 | donated | 100 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | fair | Nil | | | Added 2017 |
| OE39 | Office equipment | 2 oil filled radiators | 2017 | Amazon | 260 (130 each) | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | very good | Nil | | | Added 2017 |

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| OE40 | Office equipment | Computer, monitor. Keyboard | 2018 | HP | 462 | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Very Good | Nil | | | Added May 18 |
| OE41 | Office equipment | Administrator's desk | | | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | Very good | Nil | | | |
| OE42 | Office equipment | Water filter | 2018 | Viking Direct | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | very good | Nil | | | |
| OE43 | Office equipment | Cool box | 2018 | Amazon | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | Daily use | fair | Nil | | | |
| OE44 | Office equipment | Display board 5 sections | | | | | The Old Station, TN3 9RD | Parish Office | Parish Clerk | occasional | very good | Nil | | | |

129680 at Nov18

£134,456 insured
consists of £5093
storage facility,
£115901 street
furniture, £1639
table tennis table
surface, £5736 office
equipment and
£3826 gardening/
machinery & 2260
SID

Updated
April 2020

* office furniture bought for £500 second hand

NB under 'insurance value pre 28.7', the items were covered in the original annual premium of £1,486.46, the items under 'items added 28.7' were at an additional premium of £58.20 (agreed by F&A members on email due to need for expediency).
18/8 F&A meeting considered adding contents of storage shed, RoW trailer & tools, play grounds to policy. Agreed that due to age of playgrounds these should not be insured*; cost of items in storage shed and RoW trailer unlikely to exceed excess therefore do not insure

**As an indication, if insured £30,000 of play equipment would be a premium of £136.74 and £50,000 of equipment would be £227.90*

NB Jan 17 - Groombridge Bowls Club has agreed to lend their salt barrow if we require it