



## **WITHYHAM PARISH COUNCIL POLICY FOR ROAD SAFETY AND CAPITAL EXPENDITURE PROJECTS 2016/17**

As Withyham Parish Council (WPC) anticipates that it will face an increasing number of requests for funding, it has established an application process for capital infrastructure projects (including road safety related projects) to apply for support.

Any road safety related projects will be considered by a quarterly Road Safety Committee meeting in the first instance, and any other capital projects will be considered by Finance and Administration Committee. In both cases, Committee recommendations will be considered by Council.

Council might choose to support the proposal as it is, to explore alternative approaches (e.g. engineering, education or enforcement) or to not support it. In the event that it does wish to support the project it still might be necessary to wait in a prioritisation system until funds are available. Even then, another project might become more of a priority.

Projects are likely to take time to progress and WPC will be unable to fund all of the requests it receives, and usually only a proportion of each project. Other funding sources would be required to be identified by the project team.

In considering applications, the following criteria will be applied in order to prioritise the most suitable projects for support:

- The proposal brings a clear benefit to the community eg road-safety, recreation, promotion of health and well-being
- The proposal reflects the priorities in the Parish Plan Forward for 5
- Action proposed is the most appropriate solution for the issues highlighted
- The number of residents who will receive benefit of the proposal is proportional to the likely project cost
- Where applicable, the demographic of residents benefitting targets priority groups identified in the Parish Plan e.g. young people or elderly
- Where applicable, other benefits are brought to the Parish eg indirect benefit to local businesses
- Number of residents involved in developing and promoting the project, showing wider support and allowing for the establishment of a project team from local residents
- Where applicable match-funding, fund-raising and grants have been considered

Should the project be taken forward by Council, further work will be undertaken by the Clerk and applicant/applicant group to consider:

- Costs
- Project management including monitoring and quality control
- Business plan for the project
- Who will provide the service/deliver the project?
- Following the initial outlay what are the ongoing costs and who will meet them?
- Plans for publicity



For the next Road Safety and Finance and Administration Committee dates please contact the Clerk on 01892 864557 or [clerk@withyhamparishcouncil.org.uk](mailto:clerk@withyhamparishcouncil.org.uk).

**Please supply as much information as you are able to on the enclosed form.**

Withyham Parish Council  
The Old Station, Station Road, Groombridge TN3 9RD